

# How to Register for the 2025 NAFIS Spring Conference

Part 1: How to log in or create a new account (Pages 1-3)

Part 2: How to register yourself as an individual (Pages 3-8 – or [watch the video](#))

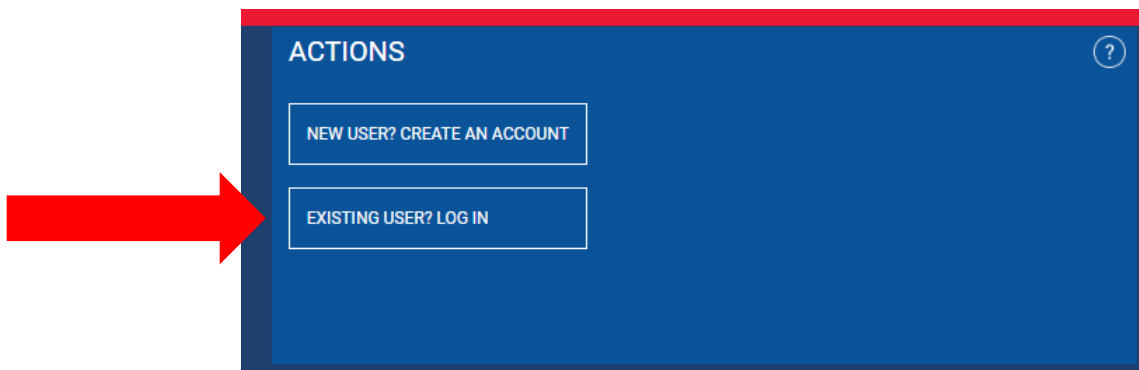
Part 3: How to register a group or another person (Pages 9-17 or [watch the video](#))

## Part 1: How to log in or create a new account

1. Open up the conference registration homepage: <https://nafisdc-spring.joyconference.com/v2/>



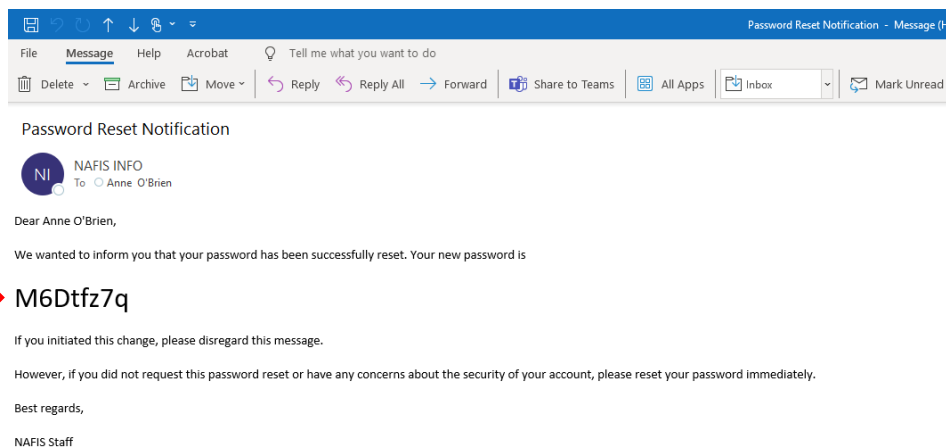
2. Log in using the buttons on the top right
  - a. Select **EXISTING USER** if you receive the NAFIS News or are the school district's primary NAFIS point of contact for your organization
  - b. Not sure if you are an existing user? *See page 3 for additional instructions*



3. Enter your User ID/email address. If it is your first time logging in, click, “Forgot your password? Reset Password”

4. On the next screen, confirm your email address is correct and click “Reset Password.” Then, click “Return to Login”

5. Check your email for your new password

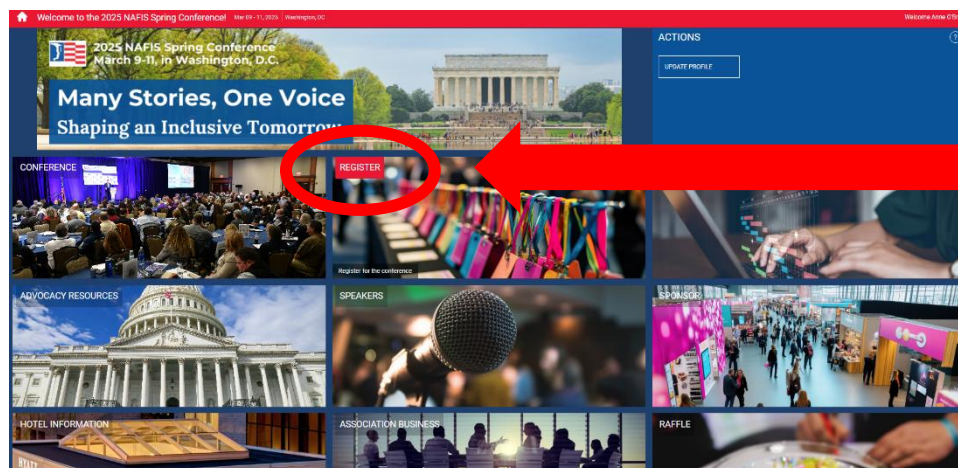


- Copy/paste your password into the login screen, then click “Log In”

**If you are registering yourself only, please continue with the instructions on this page, if you are registering someone else or a group please skip to page 9.**

## Part 2: How to register yourself as an individual

- You should now be logged in to the registration site. Click on the middle image in the top row that says “Register” (word register is highlighted in red when your cursor is on the correct image)



2. Confirm prepopulated information is correct, fill in required fields, and hit “Confirm Address”

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

[Select Registration Type](#) [Proceed to Questions](#) [Review Registration](#) [Submit Payment](#)

### Address Confirmation

Please review and update your address and contact information as needed.

Mail-to address:

Country\*:  Job Title\*:

Street\*:  Affiliation / Current Employer\*:

Street 2:  Phone\*:

Street 3:


City\*:  Mobile:

State\*:  Fax:

Postal Code\*:  Twitter:

☒ I consent to the society sending me email correspondence relating to my membership, meeting attendance, meeting submissions or other society programs.


[Logout](#) [Confirm Address](#)



3. Select the registration type that applies to you

Select Registration Type

| Registration Type  | Standard<br>Nov 19, 2024 -<br>Mar 07, 2025 | On Site<br>Mar 08 - 11,<br>2025 |
|--|--|---------------------------------|
| <input type="radio"/> <b>Association Representative</b><br>Representative of an affiliated organization, such as a NAFIS Subgroup, state Impact Aid association or partner organization. | 200.00 USD                                 | 300.00 USD                      |
| <input checked="" type="radio"/> <b>NAFIS Member</b><br>Representative of a school district that is currently a NAFIS member in good standing.   | 700.00 USD                                 | 800.00 USD                      |
| <input type="radio"/> <b>Non-Member</b><br>Representative of a school district that is not currently a NAFIS member.   | 900.00 USD                                 | 1,000.00 USD                    |
| <input type="radio"/> <b>School Liaison</b><br>U.S. Department of Defense employee who serves in the school liaison role at a military installation.                                     | 500.00 USD                                 | 600.00 USD                      |
| <input type="radio"/> <b>Speaker/Guest</b><br>An individual invited by NAFIS to participate in the event.  | 1,000.00 USD                               | 1,000.00 USD                    |
| <input type="radio"/> <b>Student</b><br>Student in a preK-12 school district.  | 100.00 USD                                 | 200.00 USD                      |



#### 4. Select your desired add-ons and proceed to the next step

[Back to Home](#)
[Switch to register a group or another person](#)
[Proceed to Next Step](#)

### Select Pre-Conference Registration Types

| Registration Type   | Standard<br>Nov 19, 2024 -<br>Mar 07, 2025 | On Site<br>Mar 08 - 11,<br>2025 |
|---|--|---------------------------------|
| <input type="radio"/> <b>FISEF Impact Aid Workshop (Additional Fee)<br/>March 8, 2025</b><br><p>The day before the conference, the NAFIS Foundation, in partnership with the Federally Impacted Schools Educational Foundation (FISEF), is hosting an <b>Impact Aid Workshop</b>. This workshop is designed to assist school business officials and other staff who work on the Impact Aid program, helping them strengthen their skills in completing the application.</p> <p>The workshop will be held at the Hyatt Capitol Hill, running from 9:00 AM ET to 4:30 PM ET. Breakfast and lunch will be provided. Find a tentative schedule <a href="#">here</a>.</p> <p>To attend this additional session, simply add it to your conference registration before checking out.</p> | 390.00 USD                                 | 390.00 USD                      |
| <input type="radio"/> <b>I will not attend a pre-conference session.</b>  |  |                                 |

### Add Optional Items (1 Available)

| Registration Type  | Quantity | Standard<br>Nov 19, 2024 -<br>Mar 07, 2025 | On Site<br>Mar 08 - 11,<br>2025 |
|--|----------|--|---------------------------------|
| <input type="checkbox"/> <b>FISEF Donation</b><br><p>Please consider making a donation in support the Federally Impacted Schools Educational Foundation (FISEF).</p> |          | 0.00 USD                                   |                                 |

#### 5. Respond to Questions 1-6. To view the code of conduct, click the hyperlink at the bottom of the page as seen above. Once complete click proceed to Next Step

[Back to Previous Step](#)
[Proceed to Next Step](#)

### Enter Registration Info

- Which Impact Aid Population(s) does your school district serve? \***  
\*Check all that may apply!
  - ☐ Federal Property (Section 7002)
  - ☐ Indian Lands (Section 7003)
  - ☐ Mid-to-Low LOT (LOT of 50% or less Section 7003)
  - ☐ Military (Section 7003)
  - ☐ Civilian (Section 7003)
  - ☐ Low-Rent-Housing (Section 7003)
  - ☐ Unsure
- Will this be your first NAFIS Conference? \***
  - ☐ Yes
  - ☐ No
- Will you be joining us on Monday, March 10, 2025 for lunch? \***  
This is a plated lunch for you to enjoy!
  - ☐ Yes, I will be attending.
  - ☐ No, I will not be attending.
- Would you like to volunteer at the NAFIS 2025 Spring conference? \***  
Volunteer shifts range from 30 minutes to 1 hour with time slots available on Sunday and Monday. If you would like to volunteer, what day works best for you?
  - ☐ YES - Sunday, March 9, 2025
  - ☐ YES - Monday, March 10, 2025
  - ☐ Not at this time.

[Back to Previous Step](#)
[Proceed to Next Step](#)

- Will this be your first NAFIS Conference? \***
  - ☐ Yes
  - ☐ No
- Will you be joining us on Monday, March 10, 2025 for lunch? \***  
This is a plated lunch for you to enjoy!
  - ☐ Yes, I will be attending.
  - ☐ No, I will not be attending.
- Would you like to volunteer at the NAFIS 2025 Spring conference? \***  
Volunteer shifts range from 30 minutes to 1 hour with time slots available on Sunday and Monday. If you would like to volunteer, what day works best for you?
  - ☐ YES - Sunday, March 9, 2025
  - ☐ YES - Monday, March 10, 2025
  - ☐ Not at this time.
- Emergency Contact Information: \***  
Please provide the name and number of an emergency contact.

| First & Last Name: * | Cell Number: * | Email Address: * |
|----------------------|----------------|------------------|
|                      |                |                  |

\* You must populate all fields to complete the row and you must enter at least 1 row.
- Code of Conduct \***  
The National Association of Federally Impacted Schools (NAFIS) is committed to providing a welcoming, inclusive, and safe environment for all members and participants. We expect all individuals attending NAFIS events, including attending NAFIS events, serving on committees, or engaging in other NAFIS activities, to adhere to the following Event Code of Conduct. You can read it on the [NAFIS website](#).
  - ☐ I agree to the terms and conditions.

6. Review Registration. Once you've confirmed that the summary of answers is satisfactory, click "Proceed to Next Step"

Back to Previous Step Proceed to Next Step

**Review Order**

| Registration Types   | Amount            |
|--|-------------------|
| <b>NAFIS Member (Quantity 1)</b><br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD        |
| <b>Payment Total</b>   | <b>700.00 USD</b> |

**Review Information**

Which Impact Aid Population(s) does your school district serve?  
\*Check all that may apply! Unsure

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Will this be your first NAFIS Conference? Yes

---

Will you be joining us on Monday, March 10, 2025 for lunch?  
This is a plated lunch for you to enjoy! Yes, I will be attending.

---

Do you have any dietary restrictions or preferences (e.g., vegetarian, gluten-free, allergies)? Please list below. We will do our best to accommodate your needs. No restrictions? Please write N/A. no

---

Would you like to volunteer at the NAFIS 2025 Spring conference?  
Volunteer shifts range from 30 minutes to 1 hour with time slots available on Sunday and Monday.  
If you would like to volunteer, what day works best for you? Not at this time.

---

**Emergency Contact Information:**  
Please provide the name and number of an emergency contact.

| First & Last Name: | Cell Number: | Email Address: |
|--------------------|--------------|----------------|
| Jane Doe           | 000-000-0000 | jdoe@gmail.com |

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**Code of Conduct**  
The National Association of Federally Impacted Schools (NAFIS) is committed to providing a welcoming, inclusive, and safe environment for all members and participants. We expect all individuals involved in NAFIS activities—including attending NAFIS events, serving on committees, or engaging in online discussions—to adhere to the following Event Code of Conduct. You can read it on the [NAFIS website](#).

**I agree to the terms and conditions.**

7. Do a final review of your order, then select whether you would like to pay by credit card or check. Switch by clicking on "pay by check"

Back to Previous Step Submit Registration

By registering for this conference, you agree to receive email correspondence. To opt out of receiving all emails, please contact [info@nafisd.org](mailto:info@nafisd.org).

**Review Order**

| Registration Types   | Amount            |
|--|-------------------|
| <b>NAFIS Member (Quantity 1)</b><br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD        |
| <b>Payment Total</b>   | <b>700.00 USD</b> |

**Payment Options**

☐ Pay by Credit Card
 ☒ Pay by Check

Have a questions? Need a W9? Interested in making a CASH payment?  
Contact Melvin Bodmer, Jr. at (202) 624-3612 or via email at [mbodmer@nafisd.org](mailto:mbodmer@nafisd.org)

Please make checks payable to:  
"National Association of Federally Impacted Schools" or "NAFIS"

Mailed checks should be sent to:  
PO Box 17579  
Baltimore, MD 21297-1579

Print Invoice

8. If you select to “pay by check” and click “submit payment,” you’ll get a message that begins “Pay by Check: Confirmation Completed Successfully...” Click “Continue”

The screenshot shows the 'Overall Summary' section of a registration page. A modal window is overlaid on top, titled 'Pay by Check: Confirmation Completed Successfully!'. The modal contains a green checkmark icon and text stating: 'You have successfully confirmed the 'Pay by Check:' option with the conference planner. Once payment is received, your registration will be completed and a registration confirmation e-mail will be sent.' There is a 'Continue' button at the bottom right of the modal. In the background, the 'Overall Summary' section shows '(3) NAFIS Member' and a 'Review Order' section with details for 'Melvin Bo...' and 'James Smith' with a total of '700.00 USD'.

9. If you wish to print your invoice/receipt or change your registration details, click the appropriate link under “Registration Options”

The screenshot shows the 'Summary Of Charges' section and the 'Registration Options' section. The 'Summary Of Charges' section contains a table with the following data:

| Registration Type   | Amount            |
|---|-------------------|
| NAFIS Member (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD        |
| <b>Payment Total</b>  | <b>700.00 USD</b> |

Below the table, there is a 'Billed' status indicator. The 'Registration Options' section on the right contains the following links: 'Update Registration', 'Submit Payment', and 'Print Invoice'. A large red arrow points upwards towards the 'Print Invoice' link.

**Cancellations and Refunds:**

Requests for cancellations and refunds must be submitted in writing. Requests can be submitted via email to [info@nafisdc.org](mailto:info@nafisdc.org). Refund requests will be processed after the conference. Please allow 4-6 weeks post-conference for your refund to be processed. Cancellations received on or before February 15, 2025, will be refunded minus a processing fee of \$75.00 Cancellations received on or after February 16, 2024, will NOT receive a refund. If NAFIS must cancel this conference for any reason, liability is limited to the registration fees paid only. NAFIS is not responsible for other expenses incurred, including travel and accommodation fees.

10. Follow directions on the screen to secure hotel rooms using the NAFIS group rate.

Hotel:

If you are attending the conference in person, be sure to make hotel reservations at the Hyatt Regency Capitol Hill. [Click here](#) to book your hotel room using the NAFIS group code: G-FIS9.

If the Hyatt Regency Capitol Hill is sold out, please contact "A Room With A View" at 1 (800) 780-4343 or via [email](#) to [book](#) your hotel room.

NOTE: This is a FREE service for ALL NAFIS attendees!

Questions or concerns, please email us [here](#).

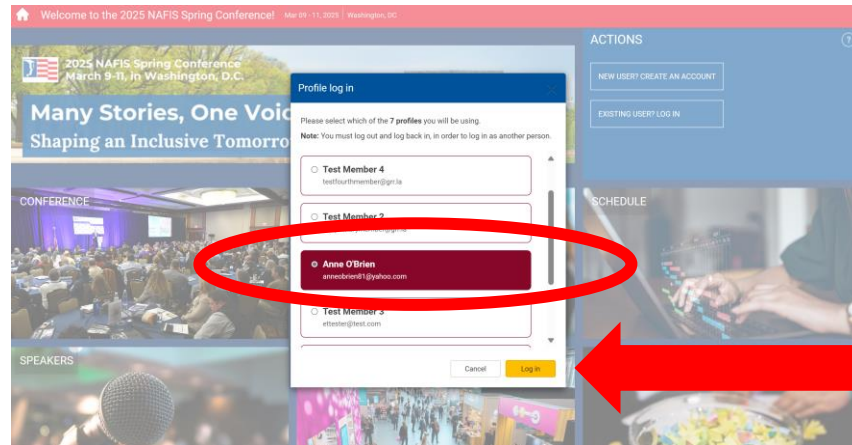


**Congratulations, you've successfully registered for the 2025 NAFIS Spring Conference! Be on the lookout for your registration confirmation email, which will include your invoice and/or receipt depending on method of payment.**

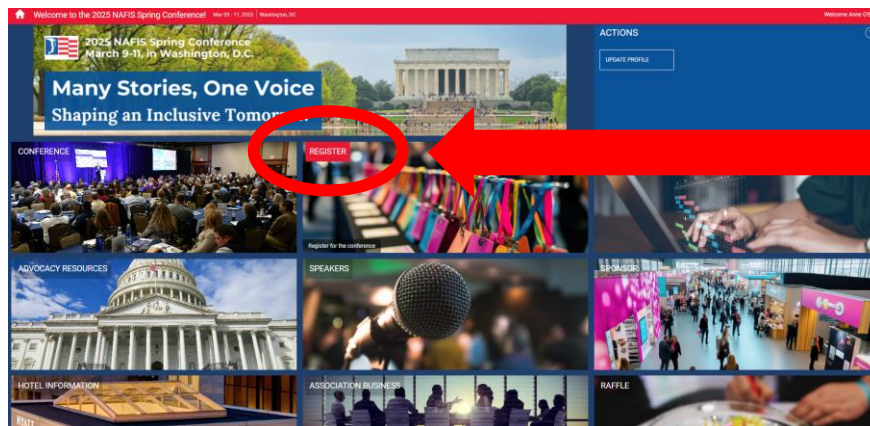


## Part 3: How to Register a Group or Another Person

**NOTE: Depending on what browser you're using, if you are the primary NAFIS contact for your organization, you will see a second login screen listing all the individuals from your school district that are affiliated with NAFIS. Click the circle next to your own name/email address; when that is highlighted, then hit the yellow "Log In button"**



11. You should now be logged in to the registration site. Click on the middle image in the top row that says "Register" (word register is highlighted in red when your cursor is on the correct image)



12. Confirm prepopulated information is correct, fill in required fields, then hit "Confirm Address"

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

**Address Confirmation**

Please review and update your address and contact information as needed.

Mail-to address:

Country:  Job Title:

Street:  Affiliation / Current Employer:

Street 2:  Phone:

Street 3:

City:  Mobile:

State:  Fax:

Postal Code:  Twitter:

☒ I consent to the society sending me email correspondence relating to my membership, meeting attendance, meeting submissions or other society programs.

13. Hit the yellow button that says, “Switch to ‘register a group or another person’” (found above the list of registration types)

Welcome to the 2025 NAFIS Spring Conference! Mar 09 - 11, 2025 | Washington, DC

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

Navigation: Select Registrations | Respond to Questions | Review Registration | Submit Payment

Buttons: **Switch to register a group or another person** | Proceed to Next Step

**Select Registration Type**

| Registration Type  | Standard<br>Nov 19, 2024 -<br>Mar 07, 2025 | On Site<br>Mar 09 - 11,<br>2025 |
|--|--|---------------------------------|
| <input type="radio"/> <b>Association Representative</b><br>Representative of an affiliated organization, such as a NAFIS Subgroup, state Impact Aid association or partner organization. | 200.00 USD                                 | 300.00 USD                      |
| <input type="radio"/> <b>NAFIS Member</b><br>Representative of a school district that is currently a NAFIS member in good standing.  | 700.00 USD                                 | 800.00 USD                      |

14. If there are other individuals in your organization/school district who already have accounts tied to their email addresses and are not yet registered for the NAFIS conference, you can see a list by hitting the yellow button “Persons in My Organization”

Shaping an Inclusive Tomorrow

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

Navigation: Login/Create Account | **Add Attendees** | Select Registrations | Review Registration | Submit Payment

This will allow you to add additional staff members.

Buttons: Back to Home | Switch to 'only register myself' | **Persons in My Organization**

**Attendees**

| Status | First Name           | Last Name            | E-mail               |
|--------|----------------------|----------------------|----------------------|
|        | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Add Attendee

15. If you would like to register any individual on that list, check their name and hit “Add Persons”

Welcome to the 2025 NAFIS Spring Conference! Mar 09 - 11, 2025 | Washington, DC

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

Navigation: Login/Create Account | Add Attendees | Select Registrations | Review Registration | Submit Payment

**My Organization** Please select profiles to add

- ☒ Bodmer Jr, Melvin

Buttons: Cancel | **Add Persons**

16. Their name will appear in the list of attendees on the screen, with the status “In progress.” If you add an individual in error, remove them by hitting the word “remove” at the end of the line with their name

Many Stories, One Voice  
Shaping an Inclusive Tomorrow

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

Login/Create Account **Add Attendees** Select Registrations Review Registration Submit Payment

This will allow you to add additional staff members.

Back to Home Switch to 'only register myself'

Attendees (1) Persons in My Organization Proceed to Next Step

| Status      | First Name | Last Name | E-mail              |             |
|-------------|------------|-----------|---------------------|-------------|
| In Progress | Melvin     | Bodmer Jr | mbodmer@nafisdc.org | edit remove |

17. If there are additional individuals you would like to add who do not appear in the list of persons in your organization, you can do so by entering their first name, last name and email address in the spaces provided, and click “Add Attendee.”

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

Login/Create Account **Add Attendees** Select Registrations Review Registration Submit Payment

This will allow you to add additional staff members.

Back to Home Switch to 'only register myself'

Attendees (1) Persons in My Organization Proceed to Next Step

| Status      | First Name | Last Name | E-mail              |             |
|-------------|------------|-----------|---------------------|-------------|
| In Progress | Melvin     | Bodmer Jr | mbodmer@nafisdc.org | edit remove |

18. A message will pop up that begins, “Add Attendee: A person with this e-mail address already exists in the system...” Click “Okay, Continue”

Many Stories, One Voice  
Shaping an Inclusive Tomorrow

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

Login/Create Account **Add Attendees** Select Registrations Review Registration Submit Payment

This will allow you to add additional staff members.

Back to Home Switch to 'only register myself'

Attendees (1) Persons in My Organization Proceed to Next Step

| Status      | First Name | Last Name | E-mail              |             |
|-------------|------------|-----------|---------------------|-------------|
| In Progress | Melvin     | Bodmer Jr | mbodmer@nafisdc.org | edit remove |

19. Their name(s) will appear in the list of attendees on the screen, with the status “In progress.” If you add an individual in error, remove them by hitting the word “remove” at the end of the line with their name

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

[Login/Create Account](#)
[Add Attendees](#)
[Select Registrations](#)
[Review Registration](#)
[Submit Payment](#)

This will allow you to add additional staff members.

[Back to Home](#)
[Switch to 'only register myself'](#)

Attendees (2) [Persons in My Organization](#) [Proceed to Next Step](#)

| Status      | First Name | Last Name | E-mail            |             |
|-------------|------------|-----------|-------------------|-------------|
| In Progress | James      | Smith     | jsmith@nafisc.org | edit remove |

20. **Important! If you need to register yourself as part of this group registration**, follow the same steps as others who do not appear in the list of persons in your organization. Enter your first name, last name and email address in the spaces provided, and click “Add Attendee”

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

[Login/Create Account](#)
[Add Attendees](#)
[Select Registrations](#)
[Review Registration](#)
[Submit Payment](#)

This will allow you to add additional staff members.

[Back to Home](#)
[Switch to 'only register myself'](#)

Attendees (2) [Persons in My Organization](#) [Proceed to Next Step](#)

| Status      | First Name | Last Name | E-mail             |              |
|-------------|------------|-----------|--------------------|--------------|
| In Progress | Anne       | O'Brien   | anne@nafisc.org    | Add Attendee |
| In Progress | Melvin     | Bodmer Jr | mbodmer@nafisc.org | edit remove  |
| In Progress | James      | Smith     | jsmith@nafisc.org  | edit remove  |

21. You will get the same message to pop up as others that begins, “Add Attendee: A person with this e-mail address already exists in the system...” Click “Okay, Continue”

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

[Login/Create Account](#)
[Add Attendees](#)
[Select Registrations](#)
[Review Registration](#)
[Submit Payment](#)

This will allow you to add additional staff members.

[Back to Home](#)
[Switch to 'only register myself'](#)

Attendees (2) [Persons in My Organization](#) [Proceed to Next Step](#)

| Status      | First Name | Last Name | E-mail             |             |
|-------------|------------|-----------|--------------------|-------------|
| In Progress | Melvin     | Bodmer Jr | mbodmer@nafisc.org | edit remove |
| In Progress | James      | Smith     | jsmith@nafisc.org  | edit remove |

## 22. Once you have all the attendees listed who you wish to register, click, “Proceed to Next Step”

Welcome to the Online Registration Site for the 2025 NAFIS Spring Conference!

[Login/Create Account](#)
[Add Attendees](#)
[Select Registrations](#)
[Review Registration](#)
[Submit Payment](#)

This will allow you to add additional staff members.

[Back to Home](#)
[Switch to only register myself](#)

Attendees (3)

[Persons in My Organization](#)
[Proceed to Next Step](#)

| Status      | First Name           | Last Name            | E-mail               |   |
|-------------|----------------------|----------------------|----------------------|---|
|             | <input type="text"/> | <input type="text"/> | <input type="text"/> | <a href="#">Add Attendee</a>                |
| In Progress | Melvin               | Bodmer Jr            | mbodmer@nafisd.org   | <a href="#">edit</a> <a href="#">remove</a> |
| In Progress | James                | Smith                | jsmith@nafisd.org    | <a href="#">edit</a> <a href="#">remove</a> |
| In Progress | Anne                 | O'Brien              | anne@nafisd.org      | <a href="#">edit</a> <a href="#">remove</a> |

## 23. For the first registrant, select their registration type (NAFIS Member, Non-Member, Association Representative, etc.) and complete the form, including pre-conference workshop attendance, federal impactation information, first-time attendee status, dietary restrictions, etc.

[Login/Create Account](#)
[Add Attendees](#)
[Review Registrations](#)
[Select Registrations](#)
[Submit Payment](#)

[Back to Previous Step](#)
[Proceed to Next Step](#)

Registering Melvin Bodmer Jr (1 of 3)

[Save & Continue Last Session](#)
[Proceed to Next Step](#)

**Select Registration Type**

| Registration Type  | Standard<br>Mar 19, 2025 -<br>Mar 27, 2025 | On Site<br>Mar 28 - 31,<br>2025 |
|--|--|---------------------------------|
| <input checked="" type="radio"/> <b>NAFIS Member</b><br>Representative of a school district that is currently a NAFIS member in good standing.   | 700.00 USD                                 | 800.00 USD                      |
| <input type="radio"/> <b>Non-Member</b><br>Representative of a school district that is not currently a NAFIS member.   | 900.00 USD                                 | 1,000.00 USD                    |
| <input type="radio"/> <b>Association Representative</b><br>Representative of an affiliated organization, such as a NAFIS subgroup, state Impact Aid association or partner organization. | 200.00 USD                                 | 300.00 USD                      |
| <input type="radio"/> <b>School Liaison</b><br>U.S. Department of Defense employee who serves in the school liaison role at a military installation.                                     | 200.00 USD                                 | 300.00 USD                      |
| <input type="radio"/> <b>Speaker/Guest</b><br>An individual invited by NAFIS to participate in the event.  | 1,000.00 USD                               | 1,000.00 USD                    |
| <input type="radio"/> <b>Student</b><br>Students in a public school district.  | 100.00 USD                                 | 200.00 USD                      |

**Select Pre-Conference Registration Types**

| Registration Type   | Standard<br>Mar 19, 2025 -<br>Mar 27, 2025 | On Site<br>Mar 28 - 31,<br>2025 |
|---|--|---------------------------------|
| <input type="radio"/> <b>FIIGEP Impact Aid Workshop (Additional Fee)</b><br>March 6, 2025<br>The day before the conference, the NAFIS Foundation, in partnership with the Federally Impacted Schools Educational Foundation (FIIGEP), is hosting an Impact Aid Workshop. This workshop is designed to assist school business officials and other staff who work on the Impact Aid program, helping them strengthen their skills in completing the application. The workshop will be held at the Hyatt Capital Hill, running from 9:00 AM ET to 6:00 PM ET. Breakfast and lunch will be provided. Find a tentative schedule <a href="#">here</a> . To attend this additional session, simply add this pre-conference registration before checking out. | 390.00 USD                                 | 390.00 USD                      |
| <input type="radio"/> <b>I will not attend a pre-conference session.</b>  |  |                                 |

**Add Optional Items (if Available)**

| Registration Type  | Quantity | Standard<br>Mar 19, 2025 -<br>Mar 27, 2025 | On Site<br>Mar 28 - 31,<br>2025 |
|--|----------|--|---------------------------------|
| <input type="checkbox"/> <b>FIIGEP Donation</b><br>Please consider making a donation in support of the Federally Impacted Schools Educational Foundation (FIIGEP). |          | 0.00 USD                                   |                                 |

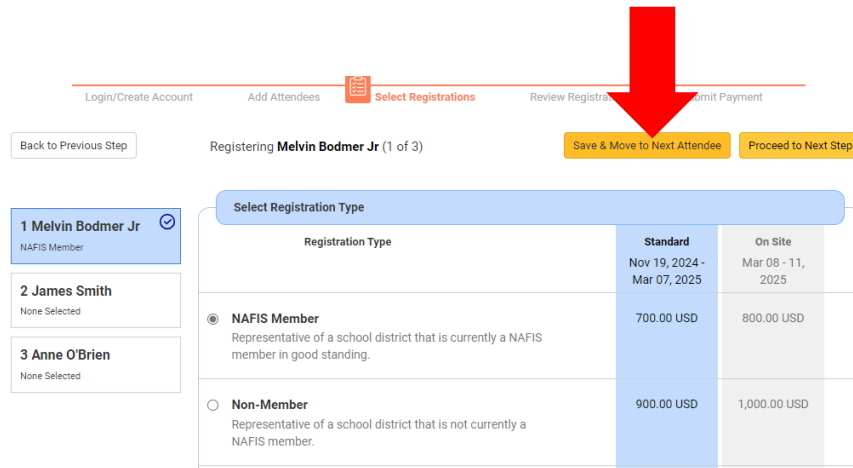
**Enter Registration Info**

1 Which Impact Aid Population(s) does your school district serve? \*

(Check all that may apply)

☐ Federal Property (Section 7002)  
☐ Indian Lands (Section 7003)  
☐ Military/Low/LOT (LOT of 20% or less Section 7004)

24. Once you have finished filling out the form, come back to the top of the page and click “Save & Move to Next Attendee”



Registration process progress: Login/Create Account, Add Attendees, **Select Registrations**, Review Registration, Submit Payment.

Back to Previous Step    Registering **Melvin Bodmer Jr** (1 of 3)    **Save & Move to Next Attendee**    Proceed to Next Step

**1 Melvin Bodmer Jr** (NAFIS Member) ✓

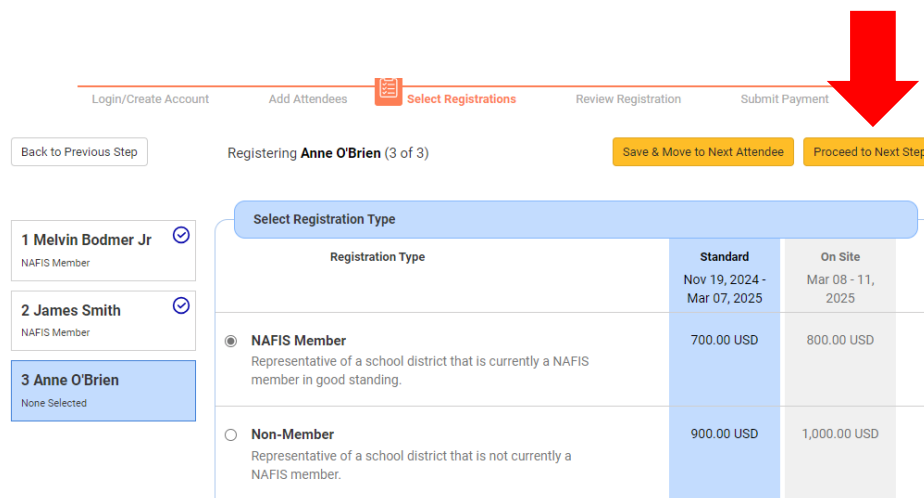
**2 James Smith** (None Selected)

**3 Anne O'Brien** (None Selected)

**Select Registration Type**

| Registration Type  | Standard<br>Nov 19, 2024 - Mar 07, 2025 | On Site<br>Mar 08 - 11, 2025 |
|--|---|------------------------------|
| <input checked="" type="radio"/> <b>NAFIS Member</b><br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD                              | 800.00 USD                   |
| <input type="radio"/> <b>Non-Member</b><br>Representative of a school district that is not currently a NAFIS member.                           | 900.00 USD                              | 1,000.00 USD                 |

25. Once you have completed the information for all registrants, click “Proceed to Next Step”



Registration process progress: Login/Create Account, Add Attendees, **Select Registrations**, Review Registration, Submit Payment.

Back to Previous Step    Registering **Anne O'Brien** (3 of 3)    Save & Move to Next Attendee    **Proceed to Next Step**

**1 Melvin Bodmer Jr** (NAFIS Member) ✓

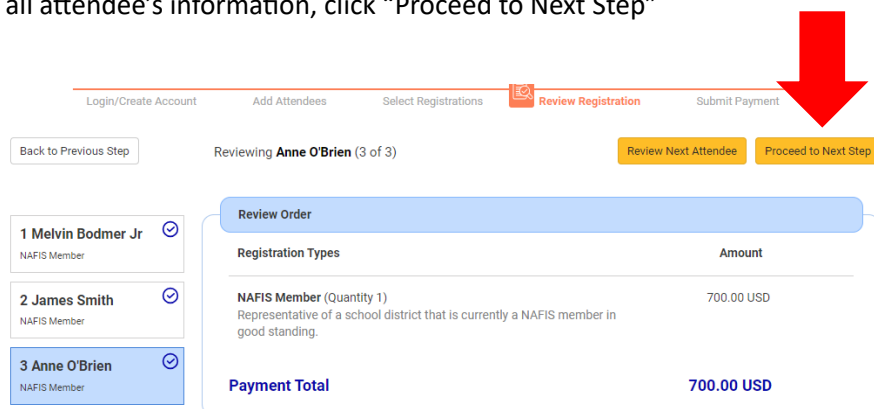
**2 James Smith** (NAFIS Member) ✓

**3 Anne O'Brien** (None Selected)

**Select Registration Type**

| Registration Type  | Standard<br>Nov 19, 2024 - Mar 07, 2025 | On Site<br>Mar 08 - 11, 2025 |
|--|---|------------------------------|
| <input checked="" type="radio"/> <b>NAFIS Member</b><br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD                              | 800.00 USD                   |
| <input type="radio"/> <b>Non-Member</b><br>Representative of a school district that is not currently a NAFIS member.                           | 900.00 USD                              | 1,000.00 USD                 |

26. Review the information for the first attendee. When done, hit “Review Next Attendee.” When you have reviewed all attendee’s information, click “Proceed to Next Step”



Registration process progress: Login/Create Account, Add Attendees, Select Registrations, **Review Registration**, Submit Payment.

Back to Previous Step    Reviewing **Anne O'Brien** (3 of 3)    Review Next Attendee    Proceed to Next Step

**1 Melvin Bodmer Jr** (NAFIS Member) ✓

**2 James Smith** (NAFIS Member) ✓

**3 Anne O'Brien** (NAFIS Member) ✓

**Review Order**

| Registration Types   | Amount            |
|--|-------------------|
| <b>NAFIS Member</b> (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD        |
| <b>Payment Total</b>   | <b>700.00 USD</b> |

27. Do a final review of your order, then select whether you would like to pay by credit card or check.

Login/Create Account

Add Attendees

Select Registrations

Review Registration

Submit Payment

Back to Previous Step

Submit Payment

By registering for this conference, you agree to receive email correspondence. To opt out of receiving all emails, please contact [info@nafisd.org](mailto:info@nafisd.org).

Overall Summary

(3) NAFIS Member

Review Order

| Registration Types  | Amount              |
|---|---------------------|
| Melvin Bodmer Jr<br>NAFIS Member (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing. | 700.00 USD          |
| James Smith<br>NAFIS Member (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing.      | 700.00 USD          |
| Anne O'Brien<br>NAFIS Member (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing.     | 700.00 USD          |
| Processing Fee  | 63.00 USD           |
| <b>Payment Total</b>  | <b>2,163.00 USD</b> |

Payment Options

☒ Pay by Credit Card ☐ Pay by Check

Credit Card Number\*

Expiration Date\*

CVV\*

Street

Country

City

State

Postal Code

Phone

Email\*

400 N Capitol Street NW

United States

Washington

DC

20001

2026245455

anne@nafisd.org

28. After selecting your payment option, click “Pay by \_\_\_\_:’ Confirmation”

Progress bar: Login/Create Account | Add Attendees | Select Registrations | Review Registration | **Submit Payment**

Buttons: Back to Previous Step | **Pay by Check: Confirmation** (highlighted with a red arrow)

By registering for this conference, you agree to receive email correspondence. To opt out of receiving all emails, please contact [info@nafisdc.org](mailto:info@nafisdc.org).

**Overall Summary**  
(3) NAFIS Member

**Review Order**


| Registration Types   | Amount     |
|--|------------|
| Melvin Boone NAFIS Member (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing. |            |
| James Smith  | 700.00 USD |

29. If you select, to pay by check, you’ll get a message that begins “Pay by Check: Confirmation Completed Successfully...” Click “Continue”

**Overall Summary**  
(3) NAFIS Member

**Review Order**

| Registration Types   | Amount     |
|--|------------|
| Melvin Boone NAFIS Member (Quantity 1)<br>Representative of a school district that is currently a NAFIS member in good standing. |            |
| James Smith  | 700.00 USD |

 **Pay by Check: Confirmation Completed Successfully!**  
You have successfully confirmed the 'Pay by Check:' option with the conference planner. Once payment is received, your registration will be completed and a registration confirmation e-mail will be sent.  
**Continue** (highlighted with a red arrow)



### 30. Follow directions on the screen to secure hotel rooms using the NAFIS group rate

**Hotel:**

If you are attending the conference in person, be sure to make hotel reservations at the Hyatt Regency Capitol Hill. [Click here](#) to book your hotel room using the NAFIS group code: G-FIS9.

If the Hyatt Regency Capitol Hill is sold out, please contact "A Room With A View" at 1 (800) 780-4343 or via [email](#) to secure your hotel room.

NOTE: This is a FREE service for ALL NAFIS attendees!

Questions or concerns, please email us [here](#).

**Summary Of Charges**

**Registration Type**

**Amount**

Melvin Bodmer Jr  
NAFIS Member

700.00 USD

**Registration Options**

[Update / Additional Options](#)

[Print Receipt](#)

### 31. Click "Print Receipt" to access your invoice

**Hotel:**

If you are attending the conference in person, be sure to make hotel reservations at the Hyatt Regency Capitol Hill. [Click here](#) to book your hotel room using the NAFIS group code: G-FIS9.

If the Hyatt Regency Capitol Hill is sold out, please contact "A Room With A View" at 1 (800) 780-4343 or via [email](#) to secure your hotel room.

NOTE: This is a FREE service for ALL NAFIS attendees!

Questions or concerns, please email us [here](#).

**Summary Of Charges**

**Registration Type**

**Amount**

Melvin Bodmer Jr  
NAFIS Member

700.00 USD

James Smith  
NAFIS Member

700.00 USD

Anne O'Brien  
NAFIS Member

700.00 USD

**Payment Total**

**2,100.00 USD**

**Registration Options**

[Update / Additional Options](#)

[Print Receipt](#)

**Congratulations, you've successfully registered for the 2025 NAFIS Spring Conference! Be on the lookout for your registration confirmation email, which will include your invoice and/or receipt depending on method of payment.**