# FISEF Two-Day School Business Officials Workshop

**MAY 7-8, 2020**  
**BEMIDJI HIGH SCHOOL**  
**2900 Division St W, Bemidji, MN 56601**

## Registration

| Name: | 
|---|---|
| School District: | 
| Mailing Address: | 
| Phone: | 
| Fax: | 
| Email: | 

## School District Data

1. Select all types of Federal students served:  
   - Indian Lands  
   - Military  
   - Low Rent Housing  
   - Civilian

2. Avg. daily attendance last year:  

3. Select one used to gather information for survey:  
   - Source Check  
   - Student Survey  
   - Both

## Attendee Data

1. Select all of your current responsibilities:  
   - Student Survey  
   - Impact Aid Application  
   - Budgeting for Impact Aid Receipts

2. Select your years of Impact Aid experience:  
   - 0  
   - 1-3  
   - 4-7  
   - 7-10  
   - Over 10

## Payment Information

| Price: $450.00 | Circle your payment option: Cash, Check, P.O. |

Checks Payable to: Federally Impacted Schools Educational Foundation

Send registration/payment/P.O. to:  
Anne O’Brien, FISEF, 400 North Capitol Street, NW, Suite 290, Washington, DC 20001, or email to anne@nafisdc.org

Nearby hotels:  
- **Hampton Inn & Suites Bemidji**  
  1019 Paul Bunyan Drive South, Bemidji, MN 56601  
  218-751-3600  
- **Holiday Inn Express Bemidji**  
  2422 Ridgeway Ave NW, Bemidji, MN 56601  
  218-751-2487

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**Tentative Agenda**

**Day One**

8:30AM - Continental Breakfast  
9:00AM - Introductions  
9:10AM - Workshop Overview  
9:30AM - Law/Regulations  
10:30AM - How Have Demographic Changes Affected the Program?  
11:00AM - Identifying Eligible Students  
12:00PM - Lunch (provided)

1:00PM - The Payment Formula  
   - Converting membership to ADA (class exercise)  
   - Student Weights  
   - Local Contribution Rate  
   - Calculating maximum payment  
   - Calculating disability payment

2:30PM - Understanding/Computing LOT Percentage  
   - Your district’s financial profile  
   - What figures do you need?

3:00PM - Voucher: What Does It Tell You?

3:30PM - Calculating a Payment (class exercise)

4:00PM - Review

**Day Two**

8:00AM - Continental Breakfast  
8:30AM - Estimating FY21 Payment  
9:15AM - Transferring Payment Estimates to Voucher  
10:00AM - Other Provisions  
10:30AM - Field Reviews

10:45AM - Questions & Answers  
11:00AM - Adjourn

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**Cancellations** received in writing before 4/23/20 will be refunded in total; between 4/23/20 and 4/30/20 will be refunded 50%; no refund thereafter.