



Assistant, Policy & Advocacy

The National Association of Federally Impacted Schools (NAFIS) is seeking an early career professional or recent college graduate to serve as an Assistant, Policy & Advocacy to support the organization's policy and advocacy activities and to provide administrative support related to the execution of national conferences, training workshops, membership recruitment and other administrative duties. **The successful candidate will have excellent written and verbal communication skills.**

For more than 40 years, NAFIS has been the leading organization focused on educating Congress on the importance of the Impact Aid program (Title VII of the Every Student Succeeds Act), which provides federal support to school districts in place of lost local revenues due to the presence of nontaxable federal properties, such as military installations, Native American reservations, or national parks.

NAFIS is a small, dynamic, and nimble organization with an active and diverse membership. For the full job description, [click here](#). Interested candidates must submit a cover letter, resume, and three writing samples, by June 2, 2019. Applicants are encouraged to submit writing samples that showcase their ability to write for different audiences across a variety of platforms (i.e. newsletter article, policy brief, letter, excerpt from an academic paper, blog post, PowerPoint, compilation of social media posts) to HR@nafisd.org.

Salary: \$40,000 - \$45,000. Benefits include retirement contribution; medical, dental, vision, and life insurance; parking; and paid vacation and sick leave.

NAFIS is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, religion, sex, color, national origin, age, sexual orientation, or gender identity.